

Data and Policy Analytics Unit

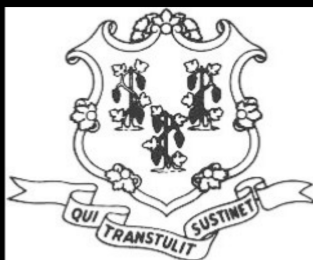
Open Data Internship



As an Open Data Intern you will learn job skills and gain experience with data and technology. The open data portal (data.ct.gov) is Connecticut's 'one-stop shop' for data. Interns will assist the Data and Policy Analytics unit in preparing resources for the State Data Plan, communicating or visualizing data and working with agencies to improve the portal. This internship is unpaid and is a minimum of 10 hours per week.

As an Open Data intern you will have opportunities to:

- ◇ ***Learn about Government***—Learn how executive branch agencies collect and manage data and how they share that data with the public.
- ◇ ***Publish Data and Updates*** – Find innovative ways to use administrative data to inform the public and improve agency operations.
- ◇ ***Improve the Open Data Portal*** – Develop processes and tools to keep data up-to-date, high-quality and relevant to the policy issues and questions facing Connecticut.



To apply visit:

<https://portal.ct.gov/opm-internships>

Send completed application and materials to:

opm.internships@ct.gov

The deadlines for applications are as follows:

Fall Semester—Jul 15

Spring Semester—Nov 1

Summer Intersession—April 1

Minimum Knowledge, Skills and Abilities:

- ◇ Current enrollment in an undergraduate or graduate degree program
- ◇ Comfortable with MS Office tools, particularly Excel
- ◇ Preferred knowledge of scripting in languages like Python, R or Java;
- ◇ Preferred knowledge of data management and database tools like SQL
- ◇ Familiarity with data visualization tools and techniques
- ◇ Ability to understand data, develop metadata, clean and standardize data for use by others
- ◇ Considerable interpersonal, oral & written communication skills
- ◇ Ability to work independently or in small groups

